



මාර්ග සංවර්ධන අධිකාරිය
வீதி அபிவிருத்தி அதிகாரசபை
Road Development Authority

ප්‍රසම්පාදන කළමනාකරන අංශය,
4වන මහල, "මගනෙගුම මහමෙදුර", අංක 216,
ඩෙන්සිල් කොබ්බෑකඩුව මාවත, කොස්වත්ත, බත්තරමුල්ල

Procurement Management Division,
4th Floor, "MagaNeguma MahaMedura", No. 216,
Denzil Kobbekaduwa Mw, Koswatta, Battaramulla

මගේ අංකය
எனது இல.

RDA/DPR/GA/SHP/MEC,PMR/PHTCPY/2025/12
RDA/DPR/GA/SHP/EEGAM, HRD/CLRPHTCPY/2025/13

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி.
Date

13th November 2025

E-WIS Pheripherals (Pvt) Ltd
2nd Lane, Cotta Road,
Rajagiriya

Dear Sir,

**INVITATION TO QUOTATION FOR THE PURCHASE OF TWO (02) NOS OF
MONOCHROME PHOTOCOPY MACHINE & THREE (03) NOS OF COLOR
PHOTOCOPY MANCHINE FOR ROAD DEVELOPMENT AUTHORITY**

1. Road Development Authority (RDA) invites sealed quotations for the purchase of Two (02) nos of Monochrome Photocopy Machine and Three (03) nos of Color Photocopy Machine to RDA. the Annex-1 and Annex-2 for specification requirements.
2. You are requested to submit an offer if interested in participation under the terms and conditions specified below. Please confirm none participation with a "Nil" return.
3. The price of Photocopy shall be clearly indicated in words and figures excluding the Photocopy for Value Added Tax (VAT) and cost of delivery to RDA Store keeper at "Maganeguma Mahamedura", Koswatta, Battaramulla. The VAT component, if any shall be indicated separately with the details of the registration number.
4. Bidders shall complete and submit the technical specification sheets attached herewith for evaluation purposes.
5. Price validity period and warranty period should be indicated. **Minimum Bid validity period of 63 days and Three (03) years comprehensive warranty period** is only considered.(Annex-3 & 4)
6. Price shall be clearly marked without erasing or deletions and non-authentication of the corrections will be treated under non-responsive category and will not be considered for evaluation.
7. The equipment and services are expected to be **delivered within 30 Days** of issuing the purchase order. Please indicate the intended delivery period.